



JOB RECRUITMENT

The Tlingit-Haida Regional Housing Authority has a **Regular, Full-Time** position available:

JOB TITLE: **President & CEO**
LOCATION: Juneau, Alaska
SALARY: To Be Negotiated includes benefits PERS retirement, health, leave, etc.

APPLICATION PERIOD: closes May 18, 2018

DUTIES AND RESPONSIBILITIES: The President serves as the Chief Executive Officer of the Tlingit-Haida Regional Housing Authority, with primary responsibility for managing the day-to-day operations and directing the work of a professional staff, leading the organization's strategic planning and fundraising efforts, and serving as the primary spokesperson for the organization. Reporting to the Board of Commissioners, the President & CEO ensures the organization is fiscally sound and that its funding streams and programs reflect its mission and values while also meeting strategic targets

MINIMUM QUALIFICATIONS: Eight years of extensive and progressively responsible professional experience. Graduation from an accredited post-secondary institution with four-year degree with preference for public or business administration, real estate, urban and regional planning or other related field preferred. Successful completion of a related post-graduate program resulting in a Master's Degree or higher may substitute for two years of required experience.

REQUIRED KNOWLEDGE AND SKILLS:

- Substantial managerial, problem-solving, strategic planning, and financial management experience in the private, not-for-profit, or public sectors.
- Thorough knowledge of public housing laws, regulations and requirements, especially those directly applicable to Indian Housing Authorities under federal law and to Public Housing Authorities under state and federal law. Knowledge of real estate practices, financing of housing and community development projects, and grantsmanship is critical.
- Credibility and experience to connect the THRHA to critical resources and funding opportunities outside the organization; a successful track record of in leveraging grants or other funds in order to obtain additional funding; mortgage lending experience highly preferred.
- Demonstrated successful track record in creating and implementing programs as well as strategic goals and targets; experience in creating partnerships and collaborations across a wide variety of private and public organizations and governmental entities.
- A history of communicating effectively in writing and verbally, including excellent public speaking skills for both formal and extemporaneous presentations; ability to represent the THRHA to the public, especially with tribal leaders, tribal citizens and other eligible community members served across the southeast region of Alaska.
- A record of success working in partnership with a board and staff of diverse personalities and talents; ability to analyze and redeploy staff assets to best meet the needs of those served.

SUBMIT APPLICATIONS TO: THRHA PO Box 32237 Juneau, AK 99803, or
5446 Jenkins Drive, Juneau, AK;
www.thrha.org; for questions please call (907) 780-6868.
Email: jobs@thrha.org

THRHA is a drug-free workplace and selected applicants will be subject to drug testing. Native Preference per 24 CFR 1000.