

The Tlingit-Haida Regional Housing Authority has a **Regular, Part-Time** positions available:

**JOB TITLE:** Maintenance Generalist

**LOCATION:** Yakutat, Alaska

**SALARY:** \$22.19 to \$23.30 Per hour DOE  
Benefits included

**APPLICATION PERIOD:** Open until filled

**DUTIES AND RESPONSIBILITIES:** The Maintenance Generalist is responsible for maintaining all assigned THRHA properties. Minor maintenance, unit inspections, submitting reports, cleaning and painting are typical responsibilities. Hours will be full-time during beginning of employment and will be roughly 5.5 hours a day regularly.

**MINIMUM QUALIFICATIONS:**

- High School Education. Two years maintenance and/or construction experience. Must have valid AK driver's license.

**REQUIRED KNOWLEDGE AND SKILLS:**

- Ability to communicate orally and written in a professional manner.
- Knowledge of computer systems and Microsoft Office Software,
- Knowledge of digital photography,
- Knowledge of dwelling inspections,
- Ability to estimate for rehabilitating vacated units,
- Knowledge of carpentry, painting, basic electrical and sheet rock repair skills.
- Ability to drive passenger vehicles and passenger trucks.
- Ability to lift 50 lbs.
- While performing the duties of this job, the employee is regularly required to Talk or hear; Stand; Walk; Lifting; Grasping; Pushing and pulling; Repetitive motion; Use hands to finger, handle or feel; Reach with hands and arms; Climb or balance; Stoop; kneel; crouch; or crawl; Occasionally required to sit; Specific vision abilities required by this job include close vision, distance vision, color vision and depth perception.

**SUBMIT APPLICATIONS TO:** THRHA PO Box 32237 Juneau, AK 99803, or  
5446 Jenkins Drive, Juneau, AK;  
[www.thrha.org](http://www.thrha.org); for questions please call (907) 780-6868.  
Email: [jobs@thrha.org](mailto:jobs@thrha.org)

THRHA is a drug-free workplace and selected applicants will be subject to drug testing. Native Preference per 24 CFR 1000.