

Tribal Partner

IHP Project Proposal Guidance

The guidance that follows provides assistance to Tribes for proposing projects or programs for inclusion in the annual Indian Housing Plan (IHP) that can be considered by THRHA. The IHP schedule is as follows:

Due	Activity	Responsibility
May to Aug	Request Needs Assessment	Tribe
April 30	Project Proposal	Tribe
May 31	Review & Response	THRHA
June thru August	IHP Planning Period	THRHA and Tribe
September 1	IHP Project Plan Complete	THRHA and Tribe

Needs Assessment

The purpose of the third party assessment is to demonstrate the need and present a compelling funding case to prospective project funders. THRHA will coordinate the Needs Assessment on behalf of the Tribe. Assessments are required for housing development and housing acquisitions that are in excess of \$250,000 [Acquisitions may be less than \$250,000, subject to feasibility and sustainability of targeted property, as determined by THRHA].

A written request for a Needs Assessment may be submitted by the Tribe between May 1st thru August 31. Assessments are completed during the period October through December.

The Tribe's Housing Assessment request will also include the following:

- 1) **Project Description**
- 2) **Project Target Beneficiaries**
- 3) **Potential Sites Identified.** Prospect of securing the site and location of the site as suitable for the project. Current site owner letter of commitment to sell or transfer ownership.
- 4) **Identification of potential funding sources and project cost estimates.**
- 5) **Need Indicators.** Describe why the project is needed with statistical information or other sources indicating the need exists.
- 6) **Council Resolution**